



EVERGREEN TRAINING ACADEMY

"Fostering Professional Growth"

For office use

Applicant No:

ATTACHMENTS CHECKLIST FOR APPLICANTS

ID Document - Certified copy or	
Passport - Certified copy or	
Birth Certificate- Certified copy	
Application Fee	
School leaving Results/ Certificate	

APPLICATION FOR ADMISSION

2025

APPLICATION FEE: N\$ 250.00

A: PERSONAL DETAILS

Surname:	
Names:	
Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/>	
ID/Passport Number:	DOB: dd / mm / yy
Postal Address:	city country
Home Phone:	Mobile No:
Email Address:	
Next of Kin:	
Full Name:	Relationship:
Postal Address:	city country
Home Phone:	Mobile No:
Email Address:	
Highest Qualification (Medical, Nursing, EMS):	
Physical Challenges (This information will be kept confidential, but is required to ensure a positive learning experience)	
<input type="checkbox"/> Difficulty with English <input type="checkbox"/> Knee or back problems <input type="checkbox"/> Hearing	
<input type="checkbox"/> Visual (not corrected with glasses / contact lenses) <input type="checkbox"/> Wheelchair	

B: PROGRAMMES OF STUDY FOR WHICH YOU ARE APPLYING FOR

1 st Choice		
2 nd Choice		



Email: info@etainstitute.com

+264 85 2 555 111

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C: SECONDARY SCHOOL EDUCATION DETAILS:

Secondary School attended	Year	Highest grade	Points

SUBJECTS	LEVEL	GRADE/SYMBOL

D: TERTIARY EDUCATION DETAILS:

Name of Institution	Year	Qualification Obtained

E: TERMS & CONDITIONS

1. The Applicant agrees that this form, by signature hereof, becomes a binding contract.
2. Evergreen Training Academy (referred to as ETA herein after) reserves the right to refuse any application not meeting the criteria for registration as a student at ETA.
3. The Applicant accepts the terms and conditions and any rules and regulations attached to any of the courses enrolled for, by signature hereof.
4. The Applicant accepts that these may change without notice.
5. Enrollment may only be cancelled within seven (7) days of registration, in which case the registration fee will be levied. One third of the total fee is payable in case of cancellation after seven (7) days until twenty-one (21) days. In a period of more than thirty (30) days after registration, cancellation will be accepted but the course fees will be due and payable. Cancellation must be submitted in writing.
6. You accept that it is your responsibility to ensure that the fees are paid, whether you are self-sponsored or sponsored by a parent/ employer/scholarship.
8. Payments must be done on Application, EFT payment or cash deposit into the bank account & use the following reference: Surname / Date of birth e.g. **DAVID/250699**
9. Banking Details: **Evergreen Training Academy**
Bank Windhoek- Ondangwa Branch code: 483-373
Account No: 8042146398

F: APPLICANTS DECLARATION

I _____ (ID No.) _____ do hereby declare under oath that the information provided on this form is true and in accurate in every sense. I understand that providing false information is against the law and if it is discovered at any stage that the information I provided is inaccurate or false, this could render my application for enrollment invalid and offer withdrawn.

Signed on this day _____ (date) at _____ (place)

Signature of Applicant: _____



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